



**Consolidation Committee
Final Report**



Committee Details

Date:	August 30, 2016
Committee Name:	OWG 13 Library
Committee Co-Chairs:	LaVerne McLaughlin and Mary Washington
Functional Area:	Related Non-Degree Acad Responsibility
Functional Area Coordinator:	

List the major tasks your committee will need to take to accomplish your deliverables. Please provide more details for the tasks leading up to the SACSCOC Prospectus development.

Major Tasks for Committee Tracker from Final Planning Document and Recommendations

Task: Revise Library and Learning Resources Section for SACSCOC Prospectus
Recommendation and/or Action Taken:
Recommends that the Library and Learning Resources Section of the SACSCOC Prospectus be created and written to reflect the change to the new Albany State University and its academic libraries/ Withdrawn
Task: Submit Updated Job Descriptions for Classified Positions to HR
Recommendation and/or Action Taken:
Recommends that Job Descriptions for Classified Positions be submitted to HR as written by ASU and DSC/Withdrawn
Task: Merge Library Operations and Staffing
Recommendation and/or Action Taken:
Recommends that all ASU East and ASU West Library business practices including communication, Library Analytics, and library marketing be updated as necessary to centralize these items into one set of operations/Approved
Recommendation and/or Action Taken:
Recommends that all library operations and staff be consolidated into one centralized library staff with support to both libraries with ASU East Library being the central location/Approved



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Task: Negotiate with Vendors
Recommendation and/or Action Taken:
Recommends that ASU East and ASU West negotiate consortial prices for vendor purchases for the new ASU to eliminate duplication of purchases/Approved
Task: Review, Reconcile and Revise Library Policies
Recommendation and/or Action Taken:
Recommends that ASU East /ASU West library loan policies and rules be consistent with one set of policies and procedures centralized on the new ASU campus/Approved
Recommendation and/or Action Taken:
Recommends that ASU West align with the ASU East Library’s collection development processes, procedures and policies in order to align with the new ASU campus. All library collection development, acquisitions processes and procedures will remain on the ASU East campus/Approved
Task: Review, Reconcile, and Revise Library Goals and Develop Joint Goals
Recommendation and/or Action Taken:
Recommends that Albany State East and Albany State West Libraries jointly review and revise library goals to develop joint goals that will be consistent with the mission and strategic plan of the new ASU that will respond to the needs of its diverse population of students, faculty, staff and community/Approved
Task: Ensure Library Systems and Client Interfaces are a Priority in IT Pipeline
Recommendation and/or Action Taken:
Recommends that all print materials be evaluated prior to merging items into ALMA (New Library Automated Integrated Library System) from the Voyager ExLibris Voyager/Approved
Recommendation and/or Action Taken:
Recommends that the Library’s automated integrated library system Voyager OPAC Catalogs be consolidated into one catalog with assistance from BOR and ALMA Project Team/Approved
Recommendation and/or Action Taken:
Recommends that consistent access, based on shared authentication, for off-campus and on-campus be supported by IT for the new ASU Library/Approved



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Task: Keep Planning to Consolidate Print and e-Resources
Recommendation and/or Action Taken:
Recommends that licensing of e-Resources and GALILEO be consolidated to create a centralized method for addressing e-Resources access and issues on both ASU East and ASU West campuses/
Approved
Task: Complete Changes Associated with Specialty Depts. Print Media, e-Resources
Recommendation and/or Action Taken:
Recommends that a comparative analysis be conducted of the main collections and serials collections of print and e-Resources to determine and limit the purchase of duplicate resources/Approved
Task: Review, Revise and Consolidate Library Websites
Recommendation and/or Action Taken:
Recommends that the library staff review, revise and consolidate the Library Websites of ASU East and ASU West to reflect changes in the new Albany State University Library/Approved
Task: Choose Best Option to Sustain & Garner Funds for Scholarly Commons
Recommendation and/or Action Taken:
Recommends that support to sustain the Ram Scholar Repository remain as a part of the budget of the East and West libraries/Approved
Task: Determine Galileo Pricing Models
Recommendation and/or Action Taken:
Recommends that ASU East and ASU West consolidate the current Galileo Database Pricing Models that are currently documented as the model to be used for the new ASU libraries/Approved
Task: Determine the faculty status of Librarians at ASU East and ASU West
Recommendation and/or Action Taken:
Recommends that duly certified librarians be included as Faculty in the Corps of Instruction as stated In the BOR Policy 3.2.1.1/Approved
Other/Final Comments (if any):