

Institutional Assessment Committee
Thursday, February 23, 2017
ASU West Campus – I Building – Room 209
3:30 p.m. – 4:30 p.m.

Present: Jeanette Arrington, Vickie Grant, Kalpana Sapkota, Shavecca Williams, Jason Goodner, Linda Amankwaa, Abraham Andero, Danyelle Gary, Dorene Medline, Stephanie Lawrence, Diana Howell, Stan Brown, Corrine Sweet, Charles Ochie, and Jeff Swords.

Welcome

1. Dr. Jason Goodner called the meeting to order by thanking everyone for attending and asked each member to give a personal introduction.

February 9 Meeting Minutes

1. A motion to approve the minutes was seconded and unanimously approved by the committee with the following revisions: (1) remove the duplication of Kimberly Holmes name as an attendee, and (2) include a statement that the committee will meet every two weeks up to June 29.

February 9 Meeting Survey Results

2. Dr. Shavecca Williams reported that survey responses overall were positive with most of the answers to surveys questions as “Strongly Agree” or “Agree”. Suggestions to improve the meetings were more examples of what the expectations are for committee members and condense the agenda to keep the meeting within one hour.

ASU’s IE Framework

1. Goodner discussed Section 10 pages 110-112 of the ASU-DSC Consolidation Prospectus. The focus on academic degree program assessments will be three program performance outcomes called PPOs and 3 student learning outcomes called SLOs. Both outcomes will be assessed separately and annually.
2. Each administrative unit will be assessed separately and annually on three unit performance outcomes called UPOs.

Terminology Document

1. Williams highlighted in a PowerPoint presentation key assessment terms embedded in the SLOs plus the importance of using value rubrics (especially those that have been national tested) to measure student learning.

IAC Spring 2017 Meeting Schedule

1. After February 23, the meeting location will alternate between east and west campus.
2. Meetings on the west campus will be held in I Building, Room 209.
3. March 9 meeting to be held on east campus. Specific location to be determined.
4. Committee members who are staff in administrative units agreed to meet March 9. Members who are faculty will be absent due to the March 6 to 10 spring break.

Action Steps for Next Meeting

1. Goodner and Williams will work with Stephanie Lawrence in the Office of Student Financial Services to develop her assessment plan. At the meeting March 9, the plan will be presented as a model to demonstrate what a unit assessment plan looks like. A sample academic degree program assessment plan will be available for review at April 6 meeting.

Other Business

Meeting documents (handouts, PowerPoints, minutes, etc.) will be posted to a D2L site. Committee members received via email log-in instructions with their individual IDs and passwords.

Meeting adjourned at 4:27 p.m.