



Quarterly Bulletin and Training Calendar for Early Childhood Educators

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**Georgia Dept
of Early Care
and Learning**
BRIGHT FROM THE START

2 Martin Luther King Jr. Drive SE, Suite 754, East Tower, Atlanta, GA 30334
(404) 656-5957

Brian P. Kemp
Governor

Amy M. Jacobs
Commissioner

Dear Child Care Providers and CCR&Rs:

Happy Holidays!

It has been a busy couple of months here at DECAL. When I last wrote to you, our teams were working hard to plan procedural and policy changes to help all providers that receive CAPS funding earn a Quality Rated (QR) star rating by December 31, 2020 (the QR/CAPS 2020 Goal). Among the changes, we have streamlined processes and provided even more incentives for providers. Additionally, we have created stakeholder engagement events to vet our plans with child care programs, our state agency counterparts, advocates, community organizations, and our CCR&R partners.

Together, we've accomplished a lot. Related to stakeholder engagement, we met with all CCR&R staff in late October to review our proposed plans, and collected their ideas and feedback. We have also talked with our Quality Rated Advisory Committee, as well as our Peer Support Network Ambassadors, to get their input prior to implementing major changes. In November, we held two webinars to share information and answer questions from a broad audience of providers and stakeholders. Those webinars have been recorded and are housed on the [DECAL website](#). We then conducted an online survey to continue receiving suggestions. Additionally, we hosted two large meetings which yielded ideas from partners of all types. In December, we held our first 2020 Community Meeting in Tifton; and we plan five more such gatherings around the state during January that will allow us to connect with individuals in each of our six regions. We have posted the common questions that came up in those encounters and the key information we want to share as [FAQs on the QR website](#).

These outreach opportunities have helped to shape the temporary and permanent QR and CAPS policies and procedures we've recently put in place. We have extended the time frame for conducting mandatory and voluntary QR re-rates, unless programs opted out by November 30. With the help of the DECAL IT team, we instituted a cohort-based slot system for scheduling QR portfolio submissions and observations during the four quarters of the 2020 calendar year. This slot system will help us work efficiently with provider-applicants and our CCR&R partners to manage the high workflow volume we anticipate. We also collaborated with our Finance team to create incentives for CAPS providers who register for a slot in 2020 and who earn a 1-, 2-, and 3- star rating. Equally significant, we have established milestone dates after which unrated providers can no longer serve their current list of families with CAPS nor enroll new ones; and we've created a process to help the affected families find and enroll in a star-rated CAPS provider.

Our efforts are already paying off. As I write this, just days before Christmas, 55% of eligible CAPS providers have earned a star rating and 68% of children receiving CAPS scholarships are enrolled in QR programs. I'm also excited to report that since the signup period opened on December 1, more than 600 unrated CAPS providers have registered for a cohort slot. We expect that hundreds more will follow in the months ahead.

(continued on next page)

To further fuel our momentum, we're raising the ante on our marketing and outreach efforts. We've grown our Communications and Outreach team within the Quality Innovations & Partnerships (QIP) Division—the unit formerly known as System Reform—to design strategic messages for providers, families, and more. On the CAPS side of the house, teams are reaching out to unrated CAPS providers, and to families receiving CAPS, so that everyone gets identical messages multiple times both about the milestone deadlines and about the transition and enrollment assistance families will receive. You may also be interested to know that colleagues from DECAL's CCS, Pre-K, QIP, CAPS, and Instructional Supports divisions meet regularly to review the information our CCR&R partners send about areas where more outreach from the agency might help to spur unrated providers to sign up.

As I've said many times, the QR/CAPS 2020 Goal is a mechanism for advancing our mission to ensure that every child, regardless of family income or location, has access to high-quality care. The systems and processes I've just described will furnish crucial supports to every impacted provider and family as we pursue that mission. Thank you for your partnership in this meaningful work.

The holiday season is a time for gratitude and joy. So, in closing, I want to express my deep appreciation to all of you for your tireless, daily efforts over the past year to deliver the highest quality care and education services to children and their families across the state. I also offer warm wishes that you share many joyous moments with those dearest to you in the coming days and throughout the new year.

Sincerely,



Amy M. Jacobs
Commissioner



DECAL's Inclusion and Behavior Support Services Unit for Early Childhood Education Professionals and Families gives early childhood education professionals and families resources to help them better understand the social, emotional, and behavioral needs of children and reduce challenging behaviors and incidents that lead to suspension and expulsion.

Contact the SEEDS for Success Helpline to access these services:

- Referrals to community resource agencies such as Babies Can't Wait and county preschool special education departments
- Free on-site training and professional coaching on inclusion and social-emotional development
- Coaching and technical assistance on developing inclusive classroom practices and preventing and addressing challenging behavior
- Support in facilitating the behavior intervention planning process
- Help identifying inclusive childcare options

1.833.354.HELP
GEORGIA SEEDS for SUCCESS



Save the Date...
Tom Copeland Webinars

Tuesday, March 3rd, 2020

“Record Keeping-Tax Preparation & What the New Tax Law Means for Family Child Care”

Tuesday, April 7th, 2020

“What a Budget Can Do For You!”

Tuesday, May 5th, 2020

“How to Raise Your Rates”

If internet access is unavailable in your area, we have provided the following location for your use:

**Albany State University-West
Bld. J, Rm. 129
2400 Gillionville Rd.
Albany, GA 31707
6:30 p.m. – 8:30 p.m.**

Registration link will be available approximately 30 days before the webinar.

Be on the lookout for more information on our website:

www.asurams.edu/ccrr

Meeting the CAPS/Quality Rated 2020 Goal

December 11, 2019

Dear Child Care Provider,

We are writing to share important information about support for CAPS providers as we approach the 2020 Quality Rated deadline. (*Providers accepting CAPS scholarships must be Quality Rated by December 31, 2020.*) We developed these supports after meetings with stakeholders and after reviewing feedback from many of you during our public comment period. This letter explains financial supports for eligible providers, key milestones you should be aware of, and our communication plan for families participating in the CAPS program.

Financial Incentives

To support providers, DECAL is offering new financial incentives to help CAPS providers meet the 2020 deadline. Only CAPS providers are eligible for the incentives. CAPS providers will be eligible for a one-time cash "signing" incentive when they have signed up for a cohort group slot. The incentive amount is higher for providers who sign up in December than those who sign up in January. Providers will receive the signing incentive **after** they submit their Quality Rated portfolio.

After a program achieves its 1-, 2-, or 3-star rating, the program, director, and teachers will be eligible to receive additional financial incentives. For more information about the 2020 Rating Incentive Packages, review the Frequently Asked Questions available at: <https://qualityrated.dec.state.ga.us/Shared/Help.aspx?v=ccrra>.

Key Milestones

Providers should pay attention to two key milestones related to the 2020 deadline. The first milestone will occur on May 1, 2020. After this date, unrated providers who are not signed up for an observation slot will not be able to accept new families with CAPS scholarships. Those providers will, however, be able to keep serving their existing CAPS families.

The second milestone will occur on January 2, 2021. At that point, CAPS will begin moving families from programs that have not been observed for their star rating. Those families will be instructed to choose a new, Quality Rated child care provider at their 2021 redetermination.

Communication with Families

In the same way we are working to ensure you understand how the 2020 deadline will affect your program, we are working to ensure that families understand how the deadline will affect them. Later this month, we will send CAPS families a letter with information about:

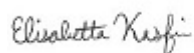
- Choosing high quality care
- Information about Quality Rated
- The key milestones

Thank you for your continued work to ensure that Georgia's children have access to the highest quality care regardless of family income or location.

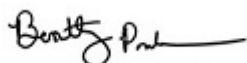
If you have questions about any of the information in this letter, contact the Quality Rated Help Desk at 1-855-800-7747 or QualityRated@dec.state.ga.us.

Thank you again for the work you do to serve Georgia's youngest learners and their families.

Sincerely,



Elisabetta Kasfir
Deputy Commissioner
Federal Programs



Bentley Ponder, PhD
Deputy Commissioner
Quality Innovations & Partnerships

2020 FAMILY CHILD CARE LEARNING HOME LICENSURE ORIENTATION MEETING

If you have plans to open a Family Child Care Learning Home for 3-6 children, you will need to attend one of the mandatory orientation meetings listed below, presented by Quality Care for Children.

Time for each session:

9:30 a.m. - 4:30 p.m.

Monday, February 3, 2020

Central West Region

Clayton State University
(Clayton County)
East Auditorium
5823 Trammell Rd.
Morrow, GA 30260

Monday, March 16, 2020

North East Region

Goodwill Center in Athens
(Clark County)
4040 Lexington Rd.
Athens, GA 30605

Monday, April 6, 2020

Central East Region

Heritage Hills Baptist Church (Rockdale County)
Fellowship Hall
2987 Ga-212
Conyers, GA 30094

Parking/Unloading Instructions:

Upon arrival at the church, pull to the right side of the building and park near the door that has an awning over it. it will be the second door.

Monday, May 18, 2020

South West Region

Southern Crescent Technical College
(Spalding County)
Griffin Campus
Building 200, Chappell Hall
501 Varsity Road
Griffin, GA 30223

Monday, June 1, 2020

South East Region

Savannah Technical College
(Chatham County)
STC Eckburg Auditorium
5717 White Bluff Road
Savannah, GA 31405

Space is limited to 100 people

Participants MUST download and bring the Family Child Care Learning Home Applicant's Guide.

This document is found on the Bright from the Start website:

<http://www.decal.ga.gov/CCS/FamilyChildCarelearningHome.aspx>

Sign-in begins, 8:30a.m.

Please pre-register via the Georgia Professional Development Registry:

<https://gapds.decal.ga.gov/default.aspx>

Click "Find Trainings." Type "licensure" in the space for location name to see dates and locations available. Follow instructions shown on screen to register for the class chosen.

New users should create an account.

Children are not permitted. No food or drink allowed.

For questions re: the session, please contact Quality Care for Children directly by calling: 770.276.7025.

Quality Rated Provider Highlights

Auntie Ann's Day Center, Cairo, GA 3-STARS!!!

Congratulations to the staff of Auntie Ann's Day Care! After several months of dedication, monitoring and training, we were recently awarded 3 Stars ★★☆☆, the highest Quality Rating!!!

We are also proud to announce that AADC is the first child care facility in Grady County to receive a 3-star rating. Please help me congratulate our dedicated staff. Without their teamwork and dedication this would not have been possible!

~Angela Hopkins, Owner



Kidsville USA #2, Branchview, Leesburg, Ga 3-STARS!!!



There is a strong and special bond between the staff at Kidsville USA #2. We all pulled together to reach a three - star Quality Rating and I'm so happy to say that we accomplished our goal. It was definitely a long, hard, and exciting journey for all of us. The dedication, loyalty, and hard work paid off and continues to show every day. We will continue to give high quality care to all of the children we serve.

Special thanks to our TAs, Meribeth Bice and Angie Morey, for guiding us to reach our goal!

~Pam Staines, Director



Congratulations to the newest first time **QUALITY RATED** programs!



Lolly Lane Daycare/Dougherty Co.
Another Great Beginnings CDC/Muscogee Co.
Angela Cannon/Macon Co.
Payne's Kiddie Ranch Daycare/Colquitt Co.
Wee Kare Group Daycare Home/Muscogee Co.
Divine Child Care Learning Center/Muscogee Co.
Renette Soy/Henry Co.
Joyful Noise Child Care/Berrien Co.
Kathy Marshall/Spalding Co.
Child Life Discover Center #2/Muscogee Co.
Terrell Co. Child Development Ctr/Terrell Co.
Shirelle Eichelberger/Houston Co.
Barbara Geter/Spalding Co.
Little Ones's Daycare/Grady Co.



And the programs who **increased or maintained** their Star Ratings!

Aleatha Grooms/Decatur Co.
Adella Marlin/Worth Co.
Hand Memorial/Mitchell Co.
Auntie Ann's Learning Center/Grady Co.
Kidsville USA, Branchview/Lee Co.
Barbara's Babies Learning Center/Dougherty Co.
St. Mark/Muscogee Co.
Nyhema Hicks/Grady Co.
Kidsville USA, Endoline/Lee Co.
Petty's Preschool CDC/Dougherty Co.
Latrenda's World for Learning/Bibb Co.
Byron Head Start/Peach Co.
Centerville Headstart/Houston Co.
Tucker Head Start/Houston Co.
Elberta Head Start/Houston Co.
Monumental Development Center/Dougherty Co.
Little Miracles Learning Development Center/Tift Co.



Training Calendar for February, March, & April

Date	Time	Class	Location	Fee
Saturday 2/1/2020	9:00 a.m. - 1:00 p.m.	How to Lesson Plan for Your Classroom <i>Learn how to develop lesson plans and to connect them to the learning centers and daily activities and routines of the children.</i> 2 State Approved Hrs./Beginner Indoor Large Motor Play for Your Classroom <i>Learn how good gross motor skills are essential because the body develops from large movements such as control of the arms and the legs, to small, isolated movements that include the hands and fingers.</i> 2 State Approved Hrs./Beginner Polly Raike, BFTS Approved Trainer	The Eagle's Nest 130 East 4 th Ave. Buena Vista, GA 31803	\$20
Saturday 2/8/2020	9:30 a.m. - 2:30 p.m.	Open Ended Questions: The Who, What, When, Where, & Why! <i>Learn how to ask open-ended questions in the classroom.</i> 2 State Approved Hrs./Beginner Relationships, Interactions, & Temperaments <i>Learn how to build positive teacher-child relationships & interactions.</i> 2 State Approved Hrs./Beginner Estelle Rothwell, BFTS Approved Trainer	Lifespring CDC 2010 GA Hwy. 133 S Moultrie, GA 31788	\$20
Saturday 2/15/2020	9:00 a.m. - 2:30 p.m.	Health & Safety Orientation Training - Session 2 <i>This course is session two of a two-part series which satisfies the Child Care and Development Fund requirements for child care providers in Georgia. Both parts are required in order to meet the 10-hour state requirement.</i> 5 State Approved Hrs./Beginner Kim Reignier, BFTS Approved Trainer	Albany State University-West Bld. J, Rm. 128 2400 Gillionville Rd. Albany, GA 31707	\$25
Saturday 2/22/2020	8:30 a.m. - 3:30 p.m.	Go Away Stress: Tools for Children and Adults <i>Learn hands-on methods to lower tension/stress/tears with the children in your care and strategies to lower your own stress levels.</i> 2 State Approved Hrs./Intermediate What's Ahead in Kindergarten: Playing, Preparing 3 and 4 Year Old's in Math and Language <i>Learn activities for playful learning in math, vocabulary, and language that follow kindergarten standards of learning.</i> 2 State Approved Hrs./Beginner Sign Language with Rainy Day Movement <i>Learn multiple physical movement games and activities with the theme of "water."</i> 2 State Approved Hrs./Intermediate Lori Sugarman, BFTS Approved Trainer	Tender Years Learning Center #9 1605 Hwy. 42 N McDonough, GA 30253	\$30
Saturday 2/22/2020	9:00 a.m. - 4:00 p.m.	Establishing Guidelines for Professional Behavior <i>Learn to empower staff to incorporate professional practices in the program.</i> 4 State Approved Hrs./Advanced Leadership Talents: Identify, Examine, Empower <i>Learn to interactively map out your leadership journey, develop strategies to enhance your overall performance, and create balance throughout your workday.</i> 2 State Approved Hrs./Intermediate Sheila Lewis, BFTS Approved Trainer	First Baptist Child Development Center Fellowship Hall 215 13th Ave. East Cordele, GA 31015	\$30

Date	Time	Class	Location	Fee
Saturday 2/22/2020	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Albany State University-West Bld. J, Rm. 128 2400 Gillionville Rd. Albany, GA 31707	\$50
Thursday 3/5/2020	7:00 p.m. - 9:00 p.m.	A Plan for Preschool Classroom Management <i>Learn the process of organizing and conducting the business of the classroom.</i> 2 State Approved Hrs./Beginner Rhonda Morway, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$10
Saturday 3/7/2020	9:00 a.m. - 1:00 p.m.	Ladders of Development <i>Where on the developmental ladder are the children you care for? Learn the developmental hierarchy of the age groups you work with within the classroom.</i> 2 State Approved Hrs./Beginner Promoting Language in the ECE Classroom <i>Learn to develop, understand, and promote language in young children.</i> 2 State Approved Hrs./Intermediate Polly Raika, BFTS Approved Trainer	St. Paul Preschool 2101 Wildwood Ave. Columbus, GA 31906	\$20
Saturday 3/14/2020	8:30 a.m. - 3:30 p.m.	Literacy Through Science <i>Learn to extend learning by linking literacy to science through fun and engaging activities and experiments.</i> 3 State Approved Hrs./Intermediate From Yogurt to Yield Signs <i>Learn how to create print knowledge, emergent writing, and linguistic awareness experiences for preschool children through environmental print.</i> 3 State Approved Hrs./Intermediate Kim Reignier, BFTS Approved Trainer	Central GA Technical College CDC- Bld. K 80 Cohen Walker Dr. Warner Robins, GA 31088	\$30
Saturday 3/21/2020	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Lifespring CDC 2010 GA Hwy. 133 S Moultrie, GA 31788	\$50
Saturday 3/21/2020	8:30 a.m. - 3:30 p.m.	Go Away Stress Tools for Children and Adults <i>Learn hands-on methods to lower tension/stress/tears with the children in your care and strategies to lower your own stress levels.</i> 2 State Approved Hrs./Intermediate What's Ahead in Kindergarten: Playing, Preparing 3 and 4 Year Old's in Math and Language <i>Learn activities for playful learning in math, vocabulary, and language that follow kindergarten standards of learning.</i> 2 State Approved Hrs./Beginner Sign Language with Rainy Day Movement <i>Learn multiple physical movement games and activities with the theme of "water."</i> 2 State Approved Hrs./Intermediate Lori Sugarman, BFTS Approved Trainer	Brooks County Schools J.H. Wells Center 1081 Barwick Rd. Quitman, GA 31643	\$30

"Education is not the filling of a pail, but the lighting of a fire." ~ William Butler Yeats

Date	Time	Class	Location	Fee
Saturday 3/28/2020	8:30 a.m. - 3:30 p.m.	Business Management for Family Child Care Providers <i>Are you thinking of starting a family child care business? Come and learn proven strategies for starting your business, establishing a business and marketing plan so you can get off to a great start!</i> 2 State Approved Hrs./Beginner Advocating for Parents, Children, and Staff in Family Day Care Home <i>Learn a basic understanding of advocacy skills and strategies that can be implemented to support children, families, and staff. Come and learn how to strengthen your advocacy skills to build meaningful relationships!</i> 2 State Approved Hrs./Beginner Effective Communication for Building Family and Community Relationships <i>Learn positive ways of communicating and multiple modes of communication. This session includes strategies for building relationships with families and the community.</i> 2 State Approved Hrs./Beginner Melvina Crawl, BFTS Approved Trainer	Albany State University-West Bld. J, Rm. 128 2400 Gillionville Rd. Albany, GA 31707	\$30
Family Child Care Home Super Saturday!				
Saturday 4/4/2020	9:00 a.m. - 1:00 p.m.	Fine Motor Development in Young Children <i>Learn to recognize developmentally appropriate fine motor skill milestones and how to integrate activities to develop them.</i> 2 State Approved Hrs./Beginner Enhancing Communication with Typical Children through Signing <i>Learn how signing is gaining popularity because it empowers each and every child with early communication skills, helps to reduce frustration, and develop language and thought process.</i> 2 State Approved Hrs./Beginner Polly Raiké, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$20
Wednesday 4/8/2020	6:00 p.m. - 8:00 p.m.	Using Interactions to Create a Happy & Healthy Learning Environment <i>Learn the skills needed to increase staff-child interactions, peer interactions, and positive guidance in the classroom.</i> 2 State Approved Hrs./Beginner Shandry Johnson, BFTS Approved Trainer	J.R. Dowdy Family Resource Center 1129 N. 5 th St. Extension Cordele, GA 31015	\$10
Saturday 4/18/2020	9:30 a.m. - 2:30 p.m.	Staff Morale: It Starts at the Top! <i>Learn as a child care leader what staff morale really is and how morale starts with the leaders in the program.</i> 2 State Approved Hrs./Beginner The Key to a Quality Program: The ECE Director <i>Learn how to define the role as an ECE program director along with defining the role as a leader, and how the two roles work simultaneously to create a Quality Early Childhood Education Program.</i> 3 State Approved Hrs./Beginner Dianne Fitchlee BFTS Approved Trainer	Albany State University-West Bld. J, Rm. 128 2400 Gillionville Rd. Albany, GA 31707	\$25
ADMINISTRATOR'S Super Saturday!				
Saturday 4/18/2020	9:00 a.m. - 2:30 p.m.	Health & Safety Orientation Training - Session 1 <i>This course is session one of a two-part series which satisfies the Child Care and Development Fund requirements for child care providers in Georgia. Both parts are required in order to meet the 10-hour state requirement.</i> 5 State Approved Hrs./Beginner Kim Reighner, BFTS Approved Traine	Open Door Community House 2405 Second Ave. Columbus, GA 31901	\$25

Date	Time	Class	Location	Fee
Tuesday 4/21/2020	7:00 p.m. - 9:00 p.m.	I like to Move It...Move It! <i>Learn essential gross motor skills through language, interactive games, following directions, using math, and block play.</i> 2 State Approved Hrs./Beginner Cindy Fick, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909	\$10
Saturday 4/25/2020	9:00 a.m. - 2:30 p.m.	CPR/First Aid <i>American Heart Association</i> Judy Gaines, Certified Instructor	Kid's World 140 Old Boston Rd. Thomasville, GA 31803	\$50



The Quality Rated eligible providers' goal is to be star rated by **12/31/2020** in order to continue to receive Child Care and Parent Services (CAPS) funding.

It's easy to enroll in Quality Rated! Simply click the link and create your account!

<https://qualityrated.decal.ga.gov/>

Date	Time	Class	Location
Saturday 2/1/2020	9:00 a.m. – 11:00 a.m.	GELDS Standard 101: How to use the GELDS 2 State Approved Hrs./Beginner Crystal Heard, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 2/1/2020	11:00 a.m. – 1:00 p.m.	GELDS Standard 102: Child Development 2 State Approved Hrs./Beginner Rhonda Morway, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 2/1/2020	1:00 p.m. – 3:00 p.m.	GELDS Standard 103: Developmentally Appropriate Practice 2 State Approved Hrs./Beginner Alicia Mills, BFTS Approved Trainer	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909
Saturday 4/4/2020	9:00 a.m. – 1:00 p.m.	GELDS Standard 104: How to use the GELDS 4 State Approved Hrs./Beginner Rhonda Morway & Alicia Mills, BFTS Approved Trainers	North Highland Church 7300 Whittlesey Blvd. Columbus, GA 31909

To register for all Quality Rated trainings, you must have a GaPDS account.

To create your account, go to: <https://gapds.decal.ga.gov/>





**CHILD CARE
RESOURCE
& REFERRAL**
OF SOUTHWEST GEORGIA AT ALBANY
ALBANY STATE UNIVERSITY

TRAINING REGISTRATION FORM

Register online or mail this registration form with the appropriate fees to:

Child Care Resource & Referral
2429 Gillionville Road
Albany, GA 31791

www.asurams.edu/ccrr/training.php

..... IMPORTANT: YOU ARE NOT REGISTERED UNTIL FEES FOR TRAINING ARE RECEIVED

TYPE OF FACILITY & NAME _____

HOME ADDRESS _____

HOME PHONE _____ WORK PHONE _____ COUNTY _____

CLASS DATE _____ CLASS FEE _____

CLASS TITLE _____

TOTAL # OF PARTICIPANTS _____ TOTAL \$ ENCLOSED _____

E-MAIL ADDRESS _____

NAMES OF PARTICIPANTS:

- | | | |
|----------|-----------|-----------|
| 1. _____ | 6. _____ | 11. _____ |
| 2. _____ | 7. _____ | 12. _____ |
| 3. _____ | 8. _____ | 13. _____ |
| 4. _____ | 9. _____ | 14. _____ |
| 5. _____ | 10. _____ | 15. _____ |

TRAINING REGISTRATION GUIDELINES

- For training information and questions, contact the training coordinator: 229.500.2897/866.833.3552 or margo.sanders@asurams.edu.
- Registrations require payment to the CCR&R in advance and cannot be accepted by phone. You can register online by going to <https://www.asurams.edu/ccrr/> where you can submit payment through Eventbrite. Payment is not accepted at the door the day of the training.
- No one is admitted to a class without prior registration.
- Registrations should be received a week prior to the scheduled training date.
- Credit and refunds for cancellations are not allowed. Cancelling your registration requires at least a 24-hour notice. When calling to cancel, you may apply your payment toward another class at that time.
- Returned checks will be assessed a \$35 fee and must be resolved before registering for future classes.
- If you register for a free class and do not attend, your registration for free trainings in the future will not be accepted.
- Be on time, and please do not bring children to training. *Thanks for your cooperation!*

For Office Use Only: Method of Payment: Cash/Check/MO # _____ E-mail Confirmation _____



**CHILD CARE
RESOURCE
& REFERRAL**
OF SOUTHWEST GEORGIA AT ALBANY
ALBANY STATE UNIVERSITY

2429 Gillionville Road
Albany, GA 31707
Phone: 229.500.2895
Fax: 229.500.6968
Toll free: 866.833.3552
www.asurams.edu/ccrr

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Permit No. 125

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Technical Assistance Staff:

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Training Director: Amy Southers

Operations Director: Cindy Spann

Executive Director: Soraya Miller



This project is funded by **Bright from the Start:** Georgia Department of Early Care and Learning with funding from the federal Child Care and Development Fund.
Albany State University • An Equal Opportunity/Affirmative Action Institution

So, You Want to Open a Child Care Program?

Are you *considering* the decision to open a child care learning center or family child care learning home but not quite sure where to begin?

This training is an introduction to provide an overview of the requirements and considerations for opening a child care learning center.

Learn more about how to start and what you will need to do before formally applying for state licensure and gain knowledge of what to expect throughout the licensure process.

**Wednesday, March 4, 2020
10:00 a.m. - 12:00 p.m.**

**Albany State University - West Campus
Bld. C, Rm. 203
2400 Gillionville Rd.
Albany, GA 31707**

Register today at: <https://gapds.decal.ga.gov/>

Are you visiting our website at www.asurams.edu/ccrr for an up-to-date training calendar and training registration?

Watch your email for weekly training reminders that keep you up-to-date on all upcoming trainings. If you are not receiving these, send your email address to margo.sanders@asurams.edu or call (229) 500-2897.

Like us on Facebook [@ccmofswga](https://www.facebook.com/ccmofswga) for the latest updates on events and highlights from our agency.

Don't miss out!



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