



NURSING

RN-to-BSN PROGRAM

Application for Program Readmission

Students who wish to **return** to the RN-to-BSN program after a break in enrollment of one (1) or more non-summer semesters must complete the application for readmission provided within this packet. Applicants seeking program readmission are subject to the policies and procedures of the Department in place at the time of the student's return to the program. Consequently, it is the responsibility of the student to be aware of changes in requirements or policies for both the University and the Department of Nursing during his/her absence. Program readmission is not guaranteed, and applicants are accepted as space permits.

Additionally, the academic program reserves the right to place specific conditions and contingencies on any offer of readmission to be determined on a case-by-case basis. Students who have been granted this type of conditional acceptance must satisfactorily complete their individualized remediation before progression through the baccalaureate program is possible. Failure to comply with or satisfactorily complete any portion of this remediation program will prevent the student from progressing any further within the baccalaureate nursing program at ASU.

Applicants seeking readmission to the Department of Nursing's RN-to-BSN Program must **FIRST apply for readmission into Albany State University and be admitted in good standing** with the University. It is recommended that students apply to the University at least **1 month prior to the application deadline**, as admission processes may take up to 4 weeks to complete (including articulation of transfer evaluations).

Following readmission into the University, applicants must then complete this application for program readmission and attach a \$20.00 application fee payable **ONLY** in the form of a money order made out to Albany State University (this payment is non-refundable). Applications and money orders must be received by the Department of Nursing by the following deadlines:

Spring Semester Applications: November 1

Summer Semester Applications: April 1

Fall Semester Applications: June 1

Applications may be mailed or hand-delivered to the following address:

**Albany State University, West Campus
Department of Nursing
2400 Gillionville Road
Albany, Georgia 31707**

*If you wish to receive confirmation that your application has been received, please include a self-addressed, stamped envelope for your receipt; verification of receipt will **not** be given by telephone or via email.*

NO APPLICATIONS WILL BE ACCEPTED AFTER THE DEADLINE

ADMISSION TO THE RN-TO-BSN PROGRAM:

The RN-to-BSN nursing program has a competitive admission. Students will be granted admission according to their qualifications and the completeness of their application packet.

Applicants must:

1. **FIRST**, submit an application for admission/readmission to Albany State University and **be admitted/readmitted** in good standing.
 - Graduates of Albany State University or Darton State College's associate nursing program (including the Healthcare-Professional-to-RN Bridge) must fill out an [application for readmission](#) to Albany State University.
2. **AFTER** being **accepted/readmitted as a student** at Albany State University, submit the completed application, a copy of their professional RN license, and the \$20.00 application fee money order by the application deadline.
3. Be a graduate of an **accredited** associate nursing degree program.
4. Have a current, unrestricted U.S. Registered Nurse license, and **provide a copy of this license with the admission application**.
 - Pre-licensed ASN/ADN graduates applicants may register for up to **9 credit hours** of the RN-to-BSN coursework prior to attaining licensure but **must** provide a copy of their licensure prior to reaching this credit hour limit in order to continue program progression. After successful completion of 8 credit hours of the RN-to-BSN program, 33 semester hours of equivalent credit for previous nursing courses will be awarded.
5. Completion of MATH 2411 (Introduction to Statistics) and two sequential courses in an Area D science, satisfied only by completion of one of the following course sequences:
 - BIOL 1111K **and** 1112K (Introduction to Biological Sciences sequence)
 - BIOL 2107K **and** 2108K (Principles of Biology sequence)
 - CHEM 1151K **and** 1152K (Survey of Chemistry sequence)
 - CHEM 1211K **and** 1212K (Principles of Chemistry sequence)
6. Have a minimum 2.8 (based on a 4.0 scale) overall GPA on all coursework attempted at all institutions attended.
7. Applicants must not have been excluded/dismissed from any other nursing program for any reason, including (but not limited to) academic misconduct, disruptive/unprofessional behavior, or program failure.
 - A student who has failed (D, F, or WF) two (2) nursing courses, whether at a 2-year or 4-year institution (including ASU) will not be eligible for admission or continuation in the nursing program at ASU. Students with no more than two (2) nursing failures may be considered for entry (or reentry) into the nursing program on a case-by-case basis only after a 3-year period has passed from the most recently-earned failure. Only one (1) nursing failure may be forgiven.
8. Following admission to the nursing program, students may be required to submit documentation evidencing satisfaction (and/or maintenance) of the following requirements prior to the established pre-clinical deadline for each nursing course with a clinical/laboratory component:
 - Annual flu vaccinations
 - Complete criminal background check (via **PreCheck**) and 10-panel drug screening
 - Students are subjected to compulsory background checks per clinical agency requirements and may also be required to submit to random tests for illegal use of controlled substances as a provision by the law or regulations of the contracting agency. If the site refuses to allow a student to attend clinical experiences, the nursing program is not obligated to find another clinical site, and the student will not be able to complete the nursing program at ASU. Therefore, it is important to conduct personal record checks prior to admission to the nursing program.
 - Active health insurance (or enrollment in the Student Health Insurance Plan)
 - Immunization record documenting the following: measles, mumps, rubella, tetanus, varicella, and any other immunization(s) deemed necessary by the University and/or the clinical site. Hepatitis B vaccination is also recommended for clinical settings but is not required.
 - Active malpractice insurance (University-provided)
 - Basic life support (BLS) for Healthcare Providers card (must be certified by the **American Heart Association**)
 - Tuberculosis screening

NOTE: While students may indicate their preference on the application, assignment to the full- or part-time RN-to-BSN program pathway is typically contingent upon the amount of baccalaureate Core still outstanding at the time of program admission. Moreover, depending on the semester of intended entry, completion of the RN-to-BSN program within 2 consecutive semesters (the "full-time" pathway) may additionally require the student to submit a "Request for Overload," especially if the program of study would require Summer semester attendance (which generally reduces the maximum number of credit hours that can be taken in one semester). Students are recommended to contact a program representative to discuss these matters prior to application.



NURSING

APPLICATION FOR READMISSION RN-to-BSN Program

I have applied to and been admitted/readmitted as a student in good standing to Albany State University.

YES (if so, please continue with this application) **NO** (if so, please **STOP** and complete ASU's admission processes first)

PLEASE PRINT CLEARLY:

1. Last semester and year **actively enrolled** in the RN-to-BSN program: _____

Semester and year for which you are requesting program readmission: _____

2. Name: _____

Last *First* *MI* *Maiden*
Pronoun(s) (select all that apply): He/Him She/Her They/Them Other: _____

Student ID#: _____ (applications are **not** accepted without a Student ID)

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Personal Email: _____

ASU Student Email: _____ @students.asurams.edu

3. Institution from which you earned your ASN/ADN degree:

Name of College/University *City* *State* *Grad. Date*

4. Are you currently working as an RN? Yes No
If "Yes," provide a copy of your state(s) RN license alongside this application.

5. Has any state board of nursing ever imposed disciplinary action against you? Yes No
If "Yes," attach a notarized letter explaining the details of the situation alongside this application.

6. Please list all outstanding BSN Core curriculum courses: _____

By signing below, I certify that the above information is true, correct, and complete, and I understand that intentionally providing false, incorrect, or incomplete information may disqualify me from program consideration. Further, I have read and understand the "Readmission/Progression after Absence from Program" policies detailed within the *Bachelor of Science in Nursing (BSN) Student Handbook*, especially those regarding program readmission and potential remediation requirements. Finally, I understand that completion and submission of this application packet does not guarantee readmission to the nursing program, and another application will be required if I am not selected for the requested semester.

Signature

Date